

BHAKT KAVI NARSINH MEHTA UNIVERSITY JUNAGADH



**TENDER PAPERS
FOR
SELECTION OF THE ARCHITECT
FOR COMPREHENSIVE ARCHITECTURAL SERVICES
INCLUDING INTERIORS & CAMPUS DEVELOPMENT
AT
CAMPUS OF
BHAKTA KAVI NARSINH MEHTA UNIVERSITY
JUNAGADH
Estimated Cost – Rs.80.00 Crore**

**REGISTRAR
BHAKTA KAVI NARSINH MEHTA UNIVERSITY
KHADIYA—JUNAGADH—362 263
PHONE NO: 0285-2681 400**

N.I.T: 2023-24

The Registrar, Bhakta Kavi Narsinh Mehta University, Junagadh Invites the "ON LINE" E-Tender for **SELECTION FOR COMPREHENSIVE ARCHITECTURAL SERVICES INCLUDING INTERIORS & CAMPUS DEVELOPMENT AT UNIVERSITY CAMPUS**

For Detail E-tender can be filed on www.nprocure.com. on tender Id No. **616281/2024**

The last date of filling the E-Tendering is 07/02/2024 up to 18:00. Hrs. Tender fee is Rs. 15000/- Security deposit shall be deposited in the form of FDR of Nationalized bank only in favor of Bhakta Kavi Narsinh Mehta University, Junagadh payable at Junagadh. The Security deposit shall be retained by this office up to contract period and can be forfeited if services are not found satisfactorily. Offer without tender fee and EMD will not be considered for competition.

REGISTRAR,

BHAKTA KAVI NARSINH MEHTA UNIVERSITY,
JUNAGADH

Junagadh
Date: 16-01-2024

N.I.T: 2023-24

The Registrar, Bhakta Kavi Narsinh Mehta University, Junagadh invites the "On Line" E-Tender for SELECTION FOR ARCHITECT FOR COMPREHENSIVE ARCHITECTURAL SERVICES INCLUDING INTERIORS & CAMPUS DEVELOPMENT AT BHAKTA KAVI NARSINH MEHTA UNIVERSITY JUNAGADH. Detail will be available on www.nprocure.com

No.	Name of work	Tender Fee INR	One-time Refundable EMD INR
1.	SELECTION OF THE ARCHITECT FOR COMPREHENSIVE ARCHITECTURAL SERVICES INCLUDING INTERIORS & CAMPUS DEVELOPMENT AT BHAKTA KAVI NARSINH MEHTA UNIVERSITY JUNAGADH Estimated Cost – Rs.80.00 Crore Approx.	Rs.15000/-	Rs.7,20,000/-

All the documents mentioned below are mandatory and required to be submitted. The party (Architect / Architectural firm) who is selected has to get verified all documents in original to Registrar (if asked) before issuance of work order. If party does not submit the same, his offer will not be accepted.

EVALUATION CRITERIA FOR SHORTLISTING CONSULTANCY

For the purpose of shortlisting of the applicants' evaluation will be done in the following manner:

A. STAGE-1:

The initial criteria in respect of experience of works completed in last five years & annual turnover of last five years will first be scrutinized and the applicant's eligibility for the short list for the work be determined as mentioned below.

- 1) The Architect /firm should have at least 20 years of experience as a practicing architect (As on today)
- 2) The Architect/firm should have a minimum average annual turnover of Professional fees, received in last 3 financial years of Rs. 2.00 crores.

3) The Architect/firm should have experience of having designed similar nature of Academic Campuses done as mentioned below:

- One project of similar nature having built up area of minimum 50,000 Sq mts.
OR
- Three or more similar nature of projects having built up area of minimum 30,000 Sq mts.
- The bidders must submit a copy of completion certificate from client along with the project information & area. (As per enclosed table)
- The Architect/firm (Owner/ team leader) shall be a registered member of Council of Architecture.
- The Consultant firm must have at least 3 senior Architects (having experience more than 10 years) and 3 Graduate/Post graduate Architects (having experience more than 5 years)
- Joint Venture is not allowed.

TEAM DETAILS					
Details of staff	No. of person	Qualifications	Experience (minimum)	Remarks	Marks
Team Leader	1	M. Arch	10 years	COA Registration	2
		OR			
		B. Arch.	15 Years	COA Registration	
Sr. Architects	2	B.Arch.	10 Years	COA Registration	1
Junior Architects	2	B.Arch	5 Years	COA registration	1
Sr. Engineer	1	B.E. Civil	5 Years		1
Interior Designer	1	Master in Interior designs	10 Years	Registration with Govt	1

B. STAGE 2

The applicants qualifying the above initial criteria of Stage-1 will be evaluated for following criteria by scoring method on the basis of details furnished by them.

Organization set up, office area & equipment's of main bidder "Form A"

(A) Establishment of firm - Max.5 points

Establishment of consultancy firm above 15- 20 years (2 points)

Establishment of consultancy firm above 20 years (5 points)

(B) Office space Available - Max.5 points

Office space above 100 Sqm to 200 Sqm (2 points)

Office space above 201 plus Sqm (5 points)

(C) Office rented/owned - Max.5 points

Rented office (2 points)

Owned office (5 points)

(D) Office of consultancy firm in Gujarat State (5 Points)

Experience in similar nature of work completed during last 15 years. Completion certificates must be attached).

(a) One work completed of 40,000 sq.mt. or more - 10 points

(b) Additional works of 30,000 sq.mt. or more 5 points for each work maximum upto 30 points.

Experience in other Architectural work completed during last 15 years. Completion certificates must be attached).

(a) Two or more works completed of 40,000 sq. mt. or more - 5 points

(b) Additional works completed of 30,000 sq. mt. or more 5 points for each work maximum upto 15 points

Master plan of campus with 3D/actual photographs of any one prestigious work completed
Completed project for providing architect & design consultancy services having campus area of minimum 50 acres and above. (Attach relevant documents with authorized signatory) – **10 points**

Average annual financial turn of Consultancy fees of Architectural firm for five financial years

Above Rs.200 to Rs.400 lakhs 02 points

Above Rs.400 + 02 points

The applicant must secure at least 70 points for eligibility.

Top 5 consultants shall be selected on merits of points/marks obtained as above.

However, Hon'ble Vice Chancellor reserves the right to select up to 7 consultants.

The decision regarding shortlisting of the consultant shall be final and no correspondence in this regards will be entertained

STAGE-3:

- a) The applicants who qualify for Stage-1 and Stage-2 criteria of technicalbid (Pre-qualification criteria & required documents) will be shortlisted for further process of evaluation based on design

- b) Presentation on Concept, Design and Methodology From the list of applicants received by BKNMU, only those applicants, who fulfill the above Minimum eligibility criteria mentioned in Para would be invited for a presentation. Each applicant will be allotted a time slot of 20 minutes; where in the applicant will present one Institutional project (As per the Minimum Eligibility Criteria) right from Concept to Completion, in the beginning of the presentation. The consultant may also present the idea of developing Interiors for existing buildings, hard and soft landscape, STP, Storm water, Parking, External lighting, & proposed new academic buildings, etc. for the project under question where there are 4 Academic buildings, one Library building & 1 Admin Block with Auditorium, Seminar hall, laboratories, etc., whereas the applicant will present their own credentials at the end of the presentation. Based on the Presentation, the evaluation committee, will award marks using the scoring system as established in this document, below. Considering their relative importance, the points are distributed as follows which are further sub divided into specific factors as given in the Score table:

Sr. No.	Description	Points Allocated
A	Concept, Master Planning	30
1.	Cost/Space effective utilization & grouping/Zoning of functions	10
2.	Site Orientation-Massing, Circulation and Site Context	10
3.	Landscape blending with existing terrain	10
B	Design Concept Planning	45
1.	Aesthetics	10
2.	Environment friendly considerations	10
3.	Energy Efficient building design-Satisfying Green issues	05
4.	Climate oriented spaces-Courtyards, shaded walkways between buildings etc.	10
5.	Economical Design-Structural Clarity & Services Planning	10
C	Presentation and Evaluation	20
1.	Awards of national repute won in the field of Architecture-	10

	Competitions won	
2.	Professional experience, credentials and past record on the Project Architect	10
D.	Architect/Firm based in the State of Gujarat	05
	TOTAL	100

For the selection of the Architect, 70% weightage shall be given to the Presentation on concept, Design Methodology and 30% weightage shall be given to financial bid.

Calculation of the Final qualifying criteria

Based on the scores achieved by the bidders, in the Presentation and Financial Bids, the final qualifying score will be calculated based on the Formula mentioned below:

$$F_s = M_p \times 0.7 + 0.3 \times P_c / F_a$$

Where F_s = Final Score

M_p = Marks achieved in Presentation (Out of 100)

P_c = Estimated Project cost of Rs. 80.00 Cr.

F_a = Amount of fees ($F_p \times P_c$) / 100

B. Tender Fee Tender shall be accompanied by Tender fee of Rs. 15,000/- (Rs Fifteen Thousand only which is non-refundable) in the form of D.D. in favor of "REGISTRAR, BHAKTA KAVI NARSINH MEHTA UNIVERSITY" payable at JUNAGADH, issued by Nationalized Bank only. Tender without tender fee will be out right rejected.

C. One Time Refundable Security Deposit One-time refundable EMD shall be deposited in the form of Demand Draft/FDR Nationalized /Schedule bank only in favor of "REGISTRAR, BHAKTA KAVI NARSINH MEHTA UNIVERSITY, JUNAGADH "payable at Junagadh of Rs.7,20,000/- Tender without One-time refundable EMD will be out right rejected.

The One-time refundable EMD shall be converted in form of security Deposit of the firm who will be appointed. The security deposit shall be retained by this office up to contract period and can be forfeited if services are not found satisfactorily.

D. Tenure of Contract

Minimum Two years, extendable for another 1 year on mutual understanding.

E. General

The bid documents for the above work will be available for downloading from the Dated:- 16/01/24 to 07/02/24 up to 18-00 hours, "On Line" on the website: www.nprocure.com.

All documents, LIKE Tender Fees, Experience certificate, MOU, Various Registrations, PAN card proof, etc. must be duly scanned along with the tender documents should be submitted **"On Line" & Hardcopy (within 07 working days of last date of online submission by RPAD / Speed Post / Courier only).**

Any violation in the above instructions, the tender will be liable for rejection and will not be opened.

Last date for submission of Tender Fees, EMD, Experience certificate, MOU, various Registration, PAN card proof, etc. in Self Attested copy by R.P.A.D. / Speed Post /courier on or before Dt: 14-02-24 up to 17:00 hrs. in the Office of the Registrar, BKNM University, Junagadh. If possible, tender will be opened on Dt. **To be informed to the Technically Qualified Bidders.**

Also detailed tender notice is available on the University website at Annexure-II- Notice inviting On-Line Tenders for the guidance of intending tenders.

Further details will be available from above office during working hours.

REGISTRAR,

BHAKTA KAVI NARSINH MEHTA UNIVERSITY,
JUNAGADH

Notice Inviting Tender 2023-24.

REGISTRAR, BHAKTA KAVI NARSINH MEHTA UNIVERSITY, JUNAGADH invites on-line tender from experienced and financially sound Architectural Firms for SELECTION OF THE ARCHITECTS FOR COMPREHENSIVE ARCHITECTURAL INTERIORS & CAMPUS DEVELOPMENT SERVICE AT UNIVERSITY CAMPUS "Through <http://www.nprocure.com> only.

All the Tender documents shall be submitted in TWO parts as under,

Interested and eligible firms are required to submit bids online in two parts viz. Technical and Commercial.

The first part i.e. Technical bid should include the qualification criteria of the bidder. It should not contain any cost information, what so ever (**Cost details if rendered in the technical bid will lead to disqualification of the bid**). The Technical Bid should be accompanied by Tender Fee & EMD and all other required document in physical form as specified in schedule of e-tendering.

The second part i.e., Commercial bid should contain the detailed price offer. This part i.e., Commercial bid should be submitted online only.

Uploading of Tender Documents (Technical Bid & Price Bid)	Dt.16/01/24 to Dt.07/02/24 up to 18.00 hrs.
Pre-bid Conference	31-01-2024 at 12.00 Hrs
Last date of Documents downloading On line bid submission.	Dt.07/02/24 up to 18.00 hrs.
Physical submission of Tender Fees, EMD and Technical Bid	Up to Dt. 08-02-2024 to 14/02/2024 up to 18.00 Hrs. at the Office of The Registrar, Bhakta Kavi Narsinh Mehta University, Junagadh---362 263 by Speed post / RPAD/ courier only in sealed cover duly super scribed with name of work.
Bid Validity Period	120 Days
Opening of Technical-Bid	15-2-24 at 15.00 Hrs.
Contact details	Registrar Office – Tele. 0285-2681509

BHAKTA KAVI NARSINH MEHTA UNIVERSITY, JUNAGADH reserves the right to reject any or all the tenders without assigning any reason thereof.

REGISTRAR,
BHAKTA KAVI NARSINH MEHTA UNIVERSITY,
JUNAGADH

TECHNICAL BID

NAME OF WORK: SELECTION OF THE ARCHITECT FOR COMPREHENSIVE ARCHITECTURAL SERVICES INCLUDING INTERIORS & CAMPUS DEVELOPMENT AT BKNM UNIVERSITY

ALL THE DETAILS AS REQUESTED FOR STAGE 1 & STAGE 3

B. Tender Fee Tender shall be accompanied by Tender fee of Rs. 15000/- (Rs Fifteen Thousand Only which is nonrefundable) in the form of D.D. in favor of "REGISTRAR BHAKTA KAVI NARSINH MEHTA UNIVERSITY JUNAGADH" payable at JUNAGADH, issued by Nationalized Bank only. Tender without tender fee will be out right rejected.

C. One-time refundable security deposit One-time refundable EMD shall be deposited in the form of Demand Draft/FDR Nationalized /Schedule bank only in favor of "REGISTRAR BHAKTA KAVI NARSINH MEHTA UNIVERSITY JUNAGADH" payable at Junagadh of Rs.7,20,000/- Tender without One-time EMD will be out right rejected.

The **One-time refundable security deposit** shall be converted in form of security Deposit of the firm who is awarded the work. The security deposit shall be retained by this office up to contract period and can be forfeited if services are not found satisfactorily.

D. Tenure of Contract. Minimum Two years, extendable for another 1 year on mutual understanding.

GENERAL CONDITIONS OF CONTRACT

1. DEFINITIONS

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) **'Client'** means the Registrar, Bhakta Kavi Narsinh Mehta University,
- (b) **'Party'** means an Architect / Architectural Firm only.
- (c) **'Contract'** means the Contract signed by the Parties and all the attached documents, i.e., General Conditions (GC), Scope of services, and the Appendices.
- (d) **'Contract Price'** means the Price to be paid for the performance of the services in accordance with this contract.
- (e) **'GC'** mean these General Conditions of Contract.
- (f) **'Personnel'** means professionals and supporting staff provided by the party assigned to perform the Services or any part thereof.

- (g) **'Services'** means the work to be performed by the party pursuant to this Contract, as described in this Contract.
- (h) **'BKNMU'** MEANS BHAKTA KAVI NARSINH MEHTA UNIVERSITY
- (i) **'Architect / Architectural Firm'** means Individual/Owner/Proprietor/Director possessing Degree of Architecture approved by Council of Architecture.

2. **LAW GOVERNING CONTRACT**

This Contract, its meaning and interpretation and the relation between the Parties shall be governed by the Indian applicable law. In the event of dispute, the jurisdiction of court shall be JUNAGADH only.

3. **LANGUAGE**

This Contract has been executed in the English language, which shall be the binding and controlling language for all matters relating to the meaning and interpretation of this Contract.

4. **STANDARD OF PERFORMANCE**

The Party shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices and shall observe sound management practices and employ appropriate technology and safe and effective equipment, material and methods. The Party shall always, act, in respect of any matter relating to this Contract or to the Service, as faithful advisers to the Client, and shall at all times support and safeguard the Client's legitimate interests.

5. **SUSPENSION**

The Client may, by written notice of suspension to the Party, suspend all payments to the Party hereunder if the Party fails to perform any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall request the Consultant to remedy such failure within a period not exceeding thirty (30) days after receipt by the Consultant of such notice of suspension.

6. **PENALTY CLAUSE**

If the firm fails to complete the work under contract by the stipulated date, the consultant shall pay penalty at the rate of 0.1 percentage of the order value for the respective project, per day from the date of delaying the said work up to the date of completion and handing over to the Government. The penalty shall be maximum 10% of the consultancy fee for the work.

7. FORCE MAJEURE

For the purpose of and within the scope of the contract by way of indication and not of limitation the terms 'Force Majeure' as employed herein shall mean acts of God, strikes, lockups or other industrial disturbances, acts of the public enemy, war, blockades, insurrection, riots, epidemics, landslides, earthquakes, storms, lightning, floods, washouts, civil disturbances, explosions and any other similar events, not within the control of either party and which by exercises of due care and diligence neither party is able to prevent or overcome. Should the occurrence of Force Majeure last more than 45 days, both parties have the right to cancel the contract. In such a case, the firm will be paid for all the work completed or which has been carried out or performed to the time.

During the period of Force Majeure except for the first 30 days, the **Second Party** will be paid the standby charges as mutually agreed to between the parties and the Consultant. Either party affected by Force Majeure should without delay inform in writing the other party of the beginning and cessation of the said circumstances.

8. TIME EXTENSION & COST ESCALATION CLAUSE

Necessary extension of time shall be granted by the First Party on valid grounds as per CPWD norms. Time extension will be given only in exceptional cases which will be decided by the VICE CHANCELLOR and his decision will be final. There will be NO cost escalation in case of time extension, except for the event falling under Force Majeure category. In such case the cost escalation will be decided by the First Party as per prevailing Govt of Gujarat regulations.

9. LEGAL JURISDICTION IS JUNAGADH DISTRICT ONLY.

10. FOR ANY DISPUTE THE DECISION OF VICE CHANCELLOR SHALL BE FINAL.

11. The validity of lowest and approved offer of concern party is for TWO years & can be extended on mutual concern for another 1 year. The EMD of lowest and approved Party will be retained for the period of contract, and shall be returned to him after satisfactory services to university.

12. Tender fee & EMD should be in one cover /envelope while technical documents should be in another cover/envelope. All these documents should be sent in one combined cover.

Signature of the BidderName:

Designation:

Place:

Date:

(GENERAL CONDITIONS OF CONTRACT SHOULD BE A PART OF TECHNICAL BID)

2. Scope of services as an Architect / Architectural Firm

(a)	The service of the Architect / Architectural Firm is required in connection with the Interior and other Architectural works of this University campus including Fire services, water supply, storm water, parking, STP, drainage, hard & soft landscape and all other related works for the campus development
(b)	Architect / Architectural Firm will be enrolled on the University and will be entrusted with a job or jobs for interior design works at university campus
(c)	The Architect /Architectural firm have to compulsory present a “Walk through Presentation” for every project to the University.
(d)	Being called upon to precede with any particular job the Concerned Architect will render the following services as and when required so as to start and complete the construction work as per progress fixed by the University.
(e)	The Architect will inspect the buildings and campus for which interior and other related works such as Fire safety, landscape, STP, storm water, campus infrastructure development is needed
(f)	The Architect /Architectural firm will be compulsory walk through of project to the university.
(g)	On approval of the sketch plans and preliminary cost estimates, the Architect / Architectural Firm will prepare detailed drawing and estimates for approval.
(h)	The Architect / Architectural Firm will prepare detailed working drawing to the required scale as for actual construction, work out quantities of various items of work and prepare detailed item wise cost estimate as per S.O.R of related district or as per prevailing market rate, with all required items of civil, internal and external electrification, furniture, furnishing, etc. as per requirement of the University with all taxes applicable by the Government) required for administrative and technical approval to the project. The Architect / Architectural Firm will discuss such drawings and estimates with authorities of the University and will carry out such modification in the drawing, designs and estimates of the competent University authorities
(i)	Approach R&B for Technical Sanction at no additional cost
(j)	After getting the drawings and estimates administratively approved and technically sanctioned by the requisite University authorities, the Architect / Architectural Firm will prepare the contract documents including necessary specification for the items of work, get the same approved by the University authorities and provide soft copy and required number of hard copies of such documents to the University for inviting tenders.

(k)	<ul style="list-style-type: none"> <li data-bbox="354 174 1468 352">(i) Drawings, specifications, detailed estimates along with rate analysis supported by market rate, Draft Tender Papers etc. will be provided by the Architect / Architectural Firm so as to compile the tender documents in adequate quantity for supplying to the respective contractors. <li data-bbox="354 415 1468 531">(ii) The tender will be invited by the University authorities. The tender documents will be issued and received by the University authorities. The tender fees will also be received by the University as its own income. <li data-bbox="354 594 1468 751">(iii) After particular tender is accepted, and order to start the work is given to the contractor, the Architect / Architectural Firm will furnish to the contractor the set of such working drawing as may be needed for execution of the interior works. <li data-bbox="354 814 1468 1014">(iv) The lines and level of the various parts of the works will be taken by the contractor with the help of the working drawings and same will be checked by the Architect/Architectural Firm for correctness from time to time as may be required to ensure that all competent parts of the works are properly and correctly aligned as per approved plans. <li data-bbox="354 1077 1468 1234">(v) The Architect / Architectural Firm or his authorized agent must visit the work under construction from time to time so as to ensure adequate control on Architectural features, quality of work and progress of the project as a whole. <li data-bbox="354 1297 1468 1497">(vi) Giving regular supervision of the work as and when required by client, instruction and explanations to the contractors and engineers of the executing agencies to see that the work is carried out in accordance with the drawings, specification, and instruction received from the BKNM University. <li data-bbox="354 1560 1468 1759">(vii) The cost of visit by Architect / Architectural Firm to work site for inspection or to meet the consultants and that of his assistants or agents will not be paid by the University. The site visit by Architect / Architectural Firm or his authorized agent shall be made as and when required by the University official during the course of construction. <li data-bbox="354 1822 1468 1938">(viii) The Architect / Architectural Firm or his representative may be called at head office for discussion in the interest of the work as and when required by university
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	<p>(ix) Running bills as well as final bills of executed works must be certified for payment by the Architect / Architectural Firm in measurement book and bills</p> <p>(x) During the period of construction, the Architect / Architectural Firm may be required to prepare and furnish revised working drawings for the whole work or a part of it, in case any major alterations in the original scheme are required to be done.</p> <p>(xi) The Architect / Architectural Firm will prepare completion drawings as per work actually carried out within three months of the date physical completion of work. The completion drawing should indicate all modifications carried out after technical sanction of the project so as to serve as record drawing of the project.</p> <p>(xii) Architect / Architectural Firm will try to minimize excesses and extra items in the execution of the work and will categories the justification in the following categories:</p> <ul style="list-style-type: none"> (a) Technical requirement (b) Requirement of user-scientist (c) Thoughtful use of saving (d) Allotment of additional grant (e) Any other reason <p>(xiii) The Architect / Architectural Firm will be responsible for preparing proper and correct Estimate as per actual site condition, over all Variation (Excess or saving) in execution as per prepared estimate beyond 20% may liable for penalty decided by University or Building & Estate committee if deem fit.</p>
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Signature of the BidderName:

Designation:

Place:

Date:

(SCOPE OF SERVICES AS AN ARCHITECT / ARCHITECTURAL FIRM SHOULD BE A PART OF TECHNICAL BID SUBMISSION)

3. Mode of Payment

- 3.1 Client shall make all payments under this contract after deducting TDS (Tax deductions at source) as per prevailing applicable laws.
- 3.2 No labor CESS will be deducted.
- 3.3 ***The Architect / Architectural Firm will be paid the above fees including GST which will include all costs for attending to discuss on preparing preliminary and detailed drawings and supplying the same to the University and to the contractors in required copies, engaging designers, consultants of specialist as may be needed for proper execution of the project and other incidental expenses which may be required to be incurred for providing the services envisaged above and his own remuneration. Fees for site visit will not be paid separately.***
- 3.4 For the purpose of calculating above mentioned fees, the main job will include all interior works and such other services as may be required for proper utilization of the building for the purpose for which it is intended and which may be a written order, be entrusted to the Architect / Architectural Firm as a part of a particular job.
- 3.5 The Architect / Architectural Firm will be paid dues on completion of the jobs as under: -

(i) On approval of the sketch plans and plinth area estimates after administrative approval (if job is cancelled / postponed)	10% of the total fees (Calculating on the estimated cost)
(ii) After administrative approval and Technical sanction to the plans and estimates.	10% of the Fee (Calculating on the estimated cost).
(iii) On issue of work order, to the contractor to start the work and supplying of working drawings.	15% of the Fee (Calculating on the Cost put to tender)
(iv) During construction period in the basis of bills certified by the Architect/Engineer.	25% of Fee (Calculating on the Cost put to tender)
(v) On submission of Completion certificate, payment of final bill to the contractor and submission of "As Built" drawings	40% of Fee (Calculating on the Cost put to tender)

- 3.6 In case of any dispute between the consulting Architect / Architectural Firm and the University Engineer in charge of the work, the matter will be referred to the Vice Chancellor of university for decision. Whose decision will be final and abide to Architect/ Architectural Firm.
- 3.7 During the course of Execution of the project at any stage, if the service of The Architect / Architectural Firm is found unsatisfactory, his services will be terminated immediately without assigning any reasons and no fees will be paid to him onwards from the stage where his service are discontinued.
- 3.8 In general, The Architect / Architectural Firm appointed has to submit the proposal, project detail (In addition to hard copy) in soft copy, required all documents (bill format, excess statement, Plans in AutoCAD/JPG / PDF), excess saving statement, approval orders as per requirement of this office in any form.
- 3.9 The fees of at any stage of work lowest bidder can be withheld as a deposit for his services if deem it by university
- 3.10 Penalty Clause

If the firm fails to complete the work under contract by the stipulated date, the consultant shall pay penalty at the rate of 0.1 percentage of the order value for the respective project, per day from the date of delaying the said work up to the date of completion and handing over to the Client. The penalty shall be maximum 10% of the consultancy fee for the work

Signature of the BidderName:

Designation:

Place:

Date:

(MODE OF PAYMENT SHOULD BE A PART OF TECHNICAL BID SUBMISSION)

Annexure - I

FIRM / COMPANY PROFILE

(MUST SUBMIT THIS DETAIL ON COMPANY'S / FIRM / INDIVIDUAL LETTERHEAD DULY SCANNED)

<u>SR.NO</u>	<u>REQUIREMENTS</u>	<u>DETAILS</u>
1	Name of the Company with address of the Registered office in India	
2	Whether Ltd / Pvt Ltd / partnership / proprietary etc. (proof must be submitted)	
3	Address of the Company in Gujarat (proof must be submitted)	
4	Office Telephone Number with STD code in Gujarat	
5	Name of Authorized representative / signatory	
6	Mobile Number of Authorized representative / signatories	
7	E-mail address	
8	Average annual turnover of last 3 FINANCIAL YEARS (DULY Certified by a CA with UDIN Number)	

9	Registration certificate with any Government Organization	Reg. No.	Govt. or Local Authority	Year of Issued
	Architect			
	Engineer			
10	PAN CARD NUMBER (Proof must be submitted)			
11	GST Number (Proof must be submitted)			
12	Details of Tender Fee			

Signature of the BidderName:

Designation:Place:

Date:

(ANNEXURE-I SHOULD BE A PART OF TECHNICAL BID SUBMISSION)

Annexure – II

The building project Works (Only Engineering and Architectural work, PMC work is not considered) satisfactory completed / ongoing (in which Estimate & Tender documents were prepared)

Sr. no.	Name of the project and its location	Cost of the project in (Crores)	Project Client	Year of commencement	Year of completion / Ongoing status
1.					
2.					
3.					
4.					
5.					

Total _____

Signature of the BidderName:

Designation:Place:

Date:

(ANNEXURE-II SHOULD BE A PART OF TECHNICAL BID SUBMISSION)

Annexure - III

Details of staff

(Technical as well as Administrative staff including proprietor / partners) (Appointment letter / M.O.U. certificate must be submitted duly scanned)

Sr. No	Name of person	Age	Qualification	Status/ designation in the company	Details since working in company

Signature of the Bidder Name:

Designation: Place:

Date:

(ANNEXURE-III SHOULD BE A PART OF TECHNICAL BID SUBMISSION)

NAME OF THE WORK

**SELECTION OF THE ARCHITECTS FOR COMPREHENSIVE
ARCHITECTURAL SERVICES INTERIORS & CAMPUS DEVELOPMENT
AT CAMPUS OF BKNM UNIVERSITY**

SCHEDULE-B / PRICE BID

(To Be Filled Online Only)

Type of Project	Fee in % on Estimated cost of project	
	In figures	In words
1	2	3
COMPREHENSIVE ARCHITECTURAL SERVICES INCLUDING INTERIORS AT BHAKTA KAVI NARSINH MEHTA UNIVERSITY CAMPUS		

I/WE hereby ready to provide Architectural & Architectural services for Interior works at campus of Bhakta Kavi Narsinh Mehta University for all buildings.

Signature of the Bidder

Name:

Designation:

Place:

Date: